YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution MIRZA GHALIB COLLEGE, GAYA

- Name of the Head of the institution DR. SHUJAAT ALI KHAN

- Designation PRINCIPAL

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 0631-2220778

- Mobile no 9473324141

- Registered e-mail mgcprincipalgaya@gmail.com

- Alternate e-mail naacmgc2017@gmail.com

- Address WHITE HOUSE COMPOUND, GAYA BIHAR

- City/Town GAYA

- State/UT BIHAR

- Pin Code 823001

2.Institutional status

- Affiliated /Constituent AFFILIATED

- Type of Institution Co-education

- Location Urban

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University   **MAGADH UNIVERSITY, BODH-GAYA**

- Name of the IQAC Coordinator   **DR. AFTAB AHMAD KHAN**

- Phone No.   **06312220778**

- Alternate phone No.   **9473031285**

- Mobile   **9473031285**

- IQAC e-mail address   **naacmgc2017@gmail.com**

- Alternate Email address   **aftabkhanmgc@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://mirzaghalibcollegegaya.ac.in/?pg=naac

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://mirzaghalibcollegegaya.ac.in/?pg=academic%20calender

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.13**	**2018**	**03/07/2018**	**02/07/2023**

6.Date of Establishment of IQAC   **02/02/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Philosophy, Mirza Ghalib College, Gaya	**Periodic Lecture Programme**	**Indian Council of Philosophical Research (Ministry of Education Govt. of India) New Delhi**	**2022-2023**	**10,000**

8.Whether composition of IQAC as per latest   **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC [View File]

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Significant contributions made by IQAC during the current year • Enhancing Teaching Learning Activities •Student Centric Activities. •Organizing Training/Workshop/Seminar. •Continuous Quality Improvement. •Monitoring Academic Standards.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• Regular Academic Committee-	Academic Committee meeting for developing curriculum deliery, assessment practices and evaluation criteria to maintain quality of education offered by the college.
• Students engagement in events/fests/ tourism etc.	Students organised and participated in speech competition on'Meri Maati Mera Desh', they also organised Nukkad Natak for their overall development.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	20/10/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	DR. SHUJAAT ALI KHAN
• Designation	PRINCIPAL
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• Mobile no	9473324141
• Registered e-mail	mgcprincipalgaya@gmail.com
• Alternate e-mail	naacmgc2017@gmail.com
• Address	WHITE HOUSE COMPOUND, GAYA BIHAR
• City/Town	GAYA
• State/UT	BIHAR
• Pin Code	823001
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• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
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• Name of the IQAC Coordinator	DR. AFTAB AHMAD KHAN
• Phone No.	06312220778

• Alternate phone No.	**9473031285**
• Mobile	**9473031285**
• IQAC e-mail address	**naacmgc2017@gmail.com**
• Alternate Email address	**aftabkhanmgc@gmail.com**
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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://mirzaghalibcollegegaya.ac.in/?pg=academic%20calender**

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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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13.Whether the AQAR was placed before statutory body?	Yes	

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	20/10/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	15/02/2024

15.Multidisciplinary / interdisciplinary

Mirza Ghalib College, located in Gaya, is a minority institution affiliated with Magadh University in Bodhgaya, Bihar. The college adheres to the curriculum prescribed by the university. Its educational approach emphasizes a multidisciplinary and interdisciplinary perspective. This approach focuses on diverse viewpoints and various disciplines to illustrate themes, concepts, and issues.

The postgraduate (PG) program at Mirza Ghalib College comprises two semesters in each academic session. Students pursuing their main subject or field of study can choose subject-specific electives. Additionally, the college offers discipline-related elective courses with an interdisciplinary approach, aligning with the university's curriculum.

Mirza Ghalib College also administers two Aptitude Enhancement Compulsory Courses (AECC), which are qualifying in nature. Students must successfully complete both AECC courses. Furthermore, students engage in assignment and project work related to Institutional Social Responsibilities, including activities associated with the Swachh Bharat Abhiyan initiative.

16.Academic bank of credits (ABC):

The Government of India, as part of the National Education Policy (NEP) 2020, introduced a credit system. This system aims to establish a digital infrastructure for storing academic credits earned by students across various higher education institutions in the country. In this context, a credit represents the weightage assigned to a course based on the instructional hours dedicated to it. Typically, one credit corresponds to ten hours of instruction. At Mirza Ghalib College, the PG Program adheres

to the credit system implemented by Magadh University, Bodh Gaya. The specific number of credits for each paper in the Master's degree program is outlined in the course structure for the relevant subject.

17.Skill development:

In our rapidly transforming world, skill-based learning has become essential. The National Education Policy 2020 underscores practical, hands-on skills over traditional classroom-based education. At Mirza Ghalib College, successful vocational courses like B.B.M, B.C.A, and Bio.Tech empower students to take on social and economic responsibilities independently.

Within the PG program, students can choose from a variety of Ability Enhancement Courses (AEC) and Skill Enhancement Courses. These include topics such as computer and IT skills, web designing, financial risk management, solid waste management, mushroom culture, bio-fertilizer production, environmental law, tourism & hospitality management, and life skills development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In October 2020, the Ministry of Education (MoE) introduced the Indian Traditional Knowledge System. As part of this initiative, the college collaborates with the university to offer degree courses in Indian languages, including Hindi, Urdu, Persian, and Ancient History. The respective departments also organize talk shows and lecture series to instill cultural and social values in the minds of students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education (OBE) is an educational approach that structures every facet of learning around predefined objectives or goals. Each department defines its Programme Outcome (PO) and Course Outcome (CO). Faculty members are urged to participate in Faculty Development Programs to integrate this student-centered approach into their teaching and learning practices.

20.Distance education/online education:

Mirza Ghalib College has implemented an online teaching and learning approach. The college utilizes platforms such as Zoom and Google Meet for conducting online classes. During lectures, faculty members employ various tools, including audio-visual methods and PowerPoint presentations, to enhance the learning experience. Even e-content are uploaded on the website.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	34

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	8737

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	3697

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	71

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**56**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**59**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**8750000**
4.3 Total number of computers on campus for academic purposes	**122**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Mirza Ghalib College employs a systematic approach to academic planning and delivery, ensuring a robust learning environment for its students. At the outset of each academic session, the academic committee collaborates with the Internal Quality Assurance Cell (IQAC), the principal/Professor-In-Charge, and department heads to craft a comprehensive academic calendar. Departmental meetings are convened to distribute workload, allocate topics, and review the curriculum, facilitating cohesion and alignment with educational objectives.

Faculty members meticulously develop teaching plans in consultation with department heads, incorporating diverse methodologies and resources to enrich the learning experience. Regular formal meetings between the principal and department heads ensure the seamless implementation of the curriculum and adherence to the academic calendar, fostering academic excellence.

Inter-departmental meetings provide a platform to review teaching

methodologies, plan assessments, and enhance pedagogical
approaches. Continuous evaluation through unit tests enables
students to be assessed under outcome-based learning.

To enrich students' learning experiences, the college arranges
guest lectures by eminent faculty from other institutions,
exposing students to current trends and subject knowledge. Faculty
members remain abreast of advancements in their fields through
active engagement in research, faculty development programs, and
short-term courses, ensuring the curriculum remains relevant and
aligned with changing societal needs.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous
Internal Evaluation (CIE)

Mirza Ghalib College prioritizes the meticulous planning and
execution of its continuous internal evaluation (CIE) process to
ensure academic excellence and student development.

The academic calendar serves as a comprehensive guide,
disseminated through the college website and prominently displayed
in the principal's office, facilitating transparency and
accessibility for all stakeholders. Regular reviews of internal
assessment by the Principal, supported by the Internal Assessment
Committee, uphold the integrity and effectiveness of the
evaluation process.

Faculty members benefit from the academic calendar's structure,
enabling them to plan course delivery and co-curricular activities
systematically. Department heads oversee syllabus completion in
accordance with predetermined schedules, ensuring alignment with
lesson plans and syllabus coverage for each CIE cycle.

Internal assessment tests, assignments, quizzes, and seminars
constitute integral components of the CIE process, meticulously
conducted in accordance with the calendar of events. Faculty
members craft question papers, approved by department heads, with

rigorous cross-checking of answer sheets to uphold transparency and impartial evaluation.

Each Head of the Department maintains a monthly monitoring report, tracking course coverage, student attendance, and assignment progress. Remedial classes are offered for struggling students, underscoring the college's commitment to inclusive education and academic support.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[https://drive.google.com/file/d/1mo7McqWpA PHhxEy-XB8Zz0d8U0fd7wnJ/view?usp=sharing](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Mirza Ghalib College is committed to integrating socially relevant issues such as gender sensitization, environmental sustainability, and human values into its curriculum to foster a holistic educational experience or students.

Gender Sensitization:

The college has taken proactive measures to promote gender equity through both curricular and co-curricular activities. Equal representation of both genders in leadership positions create a conducive environment free from gender discrimination. Additionally, the Grievance Redressal Cell provides counseling and support services to address issues related to gender equity, safety, and security.

Efforts to sensitize students to ecological issues include environmental awareness camps, seminars, workshops, and industry visits. Special events such as Environment Day, Earth Day, and Water Day are celebrated annually to raise awareness about sustainability. The NSS unit actively promotes environmental protection through initiatives like tree plantations and village cleanliness drives.

The college emphasizes principles such as empathy, integrity, and respect through academic and extracurricular activities. The celebration of national and international days underscores the importance of ethical practices and societal responsibility. The active involvement of the NSS unit in social and cultural activities enhances students' sensitivity towards society and awareness of global issues, instilling integrity and a sense of responsibility.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

08

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1aUS223L8C YMEYsLSmuQyKBEWWGeDA7AF/view?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://drive.google.com/file/d/1aUS223L8C YMEYsLSmuQyKBEWWGeDA7AF/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2682

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mirza Ghalib College recognizes the diverse learning needs of its students and implements tailored strategies to support both slow and advanced learners.

Strategies for slow learners:

For slow learners, early identification is key, achieved through assessments and classroom interactions. Remedial coaching, peer teaching, and mentorship programs are utilized to provide additional support. Participation in various activities fosters social skills, while revision classes and counseling sessions address individual needs.

Advanced learners scheme:

Access to advanced reference materials and library facilities encourages independent study, while departmental events promote a competitive spirit. Guest lectures, seminars, and projects inspire and motivate these students, who are also encouraged to participate in extracurricular activities and cultural competitions. Opportunities for self-learning courses and earning extra credits are provided, alongside encouragement to undertake online certificate courses. Advanced learners are guided towards writing papers and presenting them in seminars, facilitating academic growth and intellectual engagement.

Mirza Ghalib College's approach ensures that all students, regardless of their pace or level of comprehension, receive the support and encouragement they need to thrive academically and personally. By catering to individual learning needs and providing a conducive learning environment, the college nurtures a culture of inclusivity, excellence, and lifelong learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
8797	82

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At Mirza Ghalib College, our teaching methodology revolves around nurturing active engagement and participation among students, steering them away from passive learning towards becoming integral stakeholders in their educational journey. Experiential Learning:

Experiential learning serves as a cornerstone, where carefully curated programs stimulate academic inquiry and real-world applicability. Supervised initiatives spanning interdisciplinary exploration, civic engagement, and career development empower students with practical skills and cultural awareness.

Participatory Learning:

Participatory learning accentuates student involvement both inside and outside the classroom. Regular quizzes, seminar presentations, and brainstorming sessions further enhance student engagement and confidence, nurturing a culture of active participation.

Problem-solving methods:

Problem-solving methods are integral to our holistic learning approach, fostering analytical thinking and innovation. Students are encouraged to tackle challenges independently, with ample support for clarifications. Case studies and discussions provide practical insights, while expert lectures and regular assignments hone problem-solving skills.

In conclusion, Mirza Ghalib College's pedagogical framework prioritizes student empowerment and active participation, fostering a dynamic learning environment where students thrive academically and personally. By emphasizing experiential, participatory, and problem-solving methodologies, we equip our students with the skills and mindset necessary for success in today's rapidly evolving world.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1TF_K6FQscVY-fTaM1bV58btIqWMLQVS6/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At our institute, technology serves as a catalyst in the teaching-learning process, enriching student engagement and fostering a culture of active learning. Faculty members leverage ICT tools to unlock the full potential of students, nurturing self-confidence and adaptability in an ever-evolving digital landscape.

Equipped with digital literacy and specialized training, teachers harness ICT to cultivate higher-order thinking skills and offer personalized learning experiences. They draw upon a plethora of resources, including MHRD ICT initiatives such as SWAYAM and UGC e-PG Pathasala, to augment traditional pedagogies with innovative digital platforms.

Embracing versatile platforms like Google Meet, Cisco Webex, and Microsoft Teams, faculty members adeptly deliver lectures, conduct tests, and facilitate interactive sessions, incorporating multimedia elements and online resources for enhanced comprehension.

Communication is streamlined through WhatsApp groups, serving as dynamic forums for announcements, queries, and information dissemination. Moreover, faculty employ online drawing tools for collaborative activities and design learning environments conducive to open problem-solving discourse.

Seminar rooms are digitally equipped to accommodate guest lectures, expert talks, and student competitions, fostering an enriching academic milieu. Mathematical subjects are seamlessly taught online using interactive tools like whiteboards in Microsoft Teams and Jamboard in Google Meet, ensuring continuity and effectiveness in virtual instruction.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

71

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

63

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

961

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As an affiliate of Magadh University, Bodh Gaya, our college meticulously adheres to its rules and guidelines regarding student assessment and evaluation processes. Under the vigilant oversight of the Principal, faculty meetings are convened to ensure the effective implementation of evaluation procedures, fostering transparency and accountability.

Admissions are merit-based, with lists of admitted students prominently displayed on notice boards. Throughout the duration of their programs, students undergo continuous assessment through various college and university-level evaluation methods. To uphold transparency, internal assessment systems are communicated clearly to students in advance.

Our assessment framework comprises two main components: formative and summative assessments. Formative assessment involves ongoing evaluation through diverse strategies such as Q&A sessions, quizzes, group presentations, and fieldwork. Summative assessment

follows university regulations, with examination criteria and schedules communicated well in advance.

Decentralization of the internal assessment process enhances transparency and objectivity. Tentative schedules are disseminated via notice boards, the college website, and class WhatsApp groups. Regular unit tests, as per the academic calendar, ensure consistent evaluation. Internal assessment committees oversee examination procedures, including the maintenance of attendance records and the conduct of laboratory practical vivas.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1RJK228x5I KJ- MrJSJHOpZCxt8BIlphZ3/view?usp=drive_link

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our college maintains a robust mechanism for addressing examination-related grievances, ensuring fairness and transparency in assessment processes. Students have avenues to voice complaints to teachers, the College Examination Officer, and the Principal, as appropriate.

Internal assessment test schedules adhere to university guidelines and are communicated to students well in advance. Faculty members acquaint students with evaluation components at the semester's outset, fostering clarity and transparency.

Transparency prevails throughout, with final internal exam marks submitted to the university after students review their answer scripts. Any subsequent changes are not entertained.

For laboratory courses, continuous assessment and viva voce examinations are conducted, ensuring a comprehensive evaluation of practical skills.

In cases of legitimate absence, students can request makeup examinations with proper documentation. Grievances regarding assessment are promptly addressed, with faculty reevaluating

answer scripts in the presence of concerned students.

Students dissatisfied with assessment outcomes may appeal to the Head of Department, who may seek another faculty member's opinion.

Parents receive performance updates via SMS and email, with faculty mentors offering counseling and remedial classes for struggling students.

Faculty members maintain open dialogue with students, justifying assessment decisions and sharing assessment rubrics in advance. A dedicated grievance committee ensures a transparent,resolution of internal examination-related grievances.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drive.google.com/file/d/1LgWsZ7UMEPqHBy-GM8NBgDosnZZYLbPx/view?usp=drive_link

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our institution is deeply committed to Outcome Based Education (OBE), a framework designed to ensure that our students not only acquire knowledge but also develop the necessary skills and attributes for success in their chosen fields. Under this approach, Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are meticulously crafted through extensive consultation with faculty and stakeholders.

These outcomes serve as a guiding framework for students, educators, and other stakeholders, outlining the specific knowledge, skills, and abilities that our programs aim to impart.

Considering factors like academic excellence, research potential, societal impact, and industry relevance, POs are formulated to reflect the college's strategic objectives and UGC guidelines on Graduate Attributes. The implementation of a Choice Based Credit System (CBCS) further enhances flexibility in course selection,

enriching the teaching and learning experience.

Regular revisions of curricula involve revisiting and updating COs to align with evolving course content and educational goals. Faculty stay informed about POs and COs through institutional programs and professional development opportunities, ensuring alignment with educational objectives.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mirzaghalibcollegegaya.ac.in/#!
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) is rigorously assessed throughout the academic year using a variety of indicators.

Course outcomes are tailored to reflect diverse cognitive levels, assessed through a range of evaluation methods. Students' abilities are tested through multiple choice questions, short answer questions, quizzes, and oral tests, fostering analytical thinking and logical analysis through essay type questions and practical examinations.

Faculty employ continuous evaluation methods, including assignments, internal tests, viva voce, and projects, to gauge students' attainment of POs and PSOs. Mapping COs with POs and PSOs ensures holistic outcome realization, enhancing the effectiveness of assessment processes.

Two assessment methods, direct and indirect, are employed to measure attainment. Direct methods such as formative assessments and semester-end examinations directly assess COs, ensuring comprehensive evaluation.

Result analysis is conducted at the end of each semester, with insights shared in Academic Committee and Department meetings. Feedback from stakeholders, including students, informs continuous

improvement efforts, ensuring relevance and quality of programs.

By integrating assessment practices rooted in OBE principles, our institution fosters a dynamic learning environment where students' knowledge, skills, and abilities are comprehensively evaluated, ensuring their readiness for future endeavors.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/spreadsheets/d/13J6ff2ecTa3UAKUl1FS9hXB8vpJEe0th/edit?usp=sharing&ouid=113698313624516033458&rtpof=true&sd=true

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2813

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1aUS223L8CYMEYsLSmuQyKBEWWGeDA7AF/view?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

23

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college boasts a dynamic and thriving ecosystem dedicated to fostering innovation, knowledge creation, and knowledge transfer. Central to this ecosystem is the research promotion cell, which provides comprehensive support for research endeavors from the inception of research proposals to the submission of research theses. This cell plays a pivotal role in cultivating an enabling environment and vibrant research culture, collaborating closely with various departments within the college to encourage innovation and collaboration. Additionally, the cell offers valuable assistance and guidance for the submission of research proposals to national agencies such as UGC.

Faculty members within individual departments are actively involved in pioneering research within their respective fields, continually pushing the boundaries of knowledge. The promotion cell endeavors to further motivate researchers and faculty members by encouraging their participation in training workshops, seminars, and short-term courses.

In terms of research and development, the college provides a range of facilities and support mechanisms, including dedicated time-off, reduced teaching loads, special leave provisions, access to technology and information resources, adequate infrastructure and human resources, and assistance in preparing project proposals for funding from national agencies.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1NR7d6iyzq8bBSMTFk0gribkW81vabgph/view?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

19

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Fostering awareness of social issues such as inequality, gender disparities, community vulnerabilities, and environmental sustainability is imperative for the holistic development of students and the broader benefit of society and the nation. The College is dedicated to nurturing a naturalistic perspective and sensitivity to social issues among its students through various initiatives. Additionally, the College actively engages students in events and rallies promoting cleanliness, environmental conservation, and social justice, aligning with the ethos of initiatives like Swachh Bharat.

The NSS unit of the College plays a pivotal role in community service, identifying and addressing societal needs through various initiatives. Special funds are allocated to support the most marginalized sections of society, and programs are organized to provide physical, financial, and emotional support to those in need.

Students from the College represent the University at state-level cultural and sports events annually, showcasing their talents and contributing to the wider community. Regular meetings are held with students and guardians to address developmental needs, and feedback from alumni is sought to enhance the quality of education. The Alumni Association also plays a vital role in providing valuable suggestions for continuous improvement, with efforts made to engage renowned alumni in campus activities whenever possible.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1ZWYVY_jcj4D-ZWmuu55qd9K73hyf6ZXN/view?usp=sharing
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

126

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

17

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The facility is adequately equipped. For academic and cultural events as well as other teaching-learning activities, it offers first-rate infrastructure. Additionally, the institution continuously works to upgrade its infrastructure to meet the standards and norms of the curriculum and the requirements of the courses. The physical infrastructure is best utilised to host conferences, seminars, and extracurricular and cultural events, as well as sporting and cultural activities, in order to give students both intellectual and personal growth. Wi-Fi and local area networks (LANs) connect the entire college campus. There is thirty-two well furnished classroom and six smart classroom to enhanced teaching learning skills. There is three computer labs and ten laboratories for students. The college also has two seminar hall and one seminar hall is equipped with projector and internet facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college's approach to education extends beyond traditional book learning. It fosters comprehensive student development by providing ample opportunities for sports, games, and cultural

pursuits.

Sports: The institution hosts a variety of sports, offering a fully equipped sports hall for indoor activities and utilizing Gandhi Maidan and its adjacent indoor stadium for outdoor sports. Students can engage in a range of games including Badminton, Volleyball, Table Tennis, Chess, Carom, Kho-Kho, Wrestling, Football, and Cricket.

Cultural Activities: The college showcases its cultural vibrancy through events like Eid celebrations, poster making competition, rangoli competition, swacchta abhiyaan and many more all managed by the NSS. In the college campuses all the cultural events are organized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

42

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8750000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library stands as a beacon of learning within the college campus, offering a treasure trove of informational materials like books, journals, and newspapers, all readily accessible to students and faculty. It's a hub for both tangible and digital resources, playing a pivotal role in elevating the academic and research milieu.

Digitization Efforts: The college is digitizing its library, transitioning from manual entries in accession registers to software updates. The introduction of the Integrated Library Management System (ILMS) in 2017 has streamlined processes, enabling automated cataloging, and tracking of book issues and returns, bringing educational resources to the fingertips of the college community.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

795000

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

63

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is harnessing ICT innovatively to transform teaching methods from teacher-led to student-centric, acting as a catalyst for educational reform.

ICT Upgrades: The college is committed to modernizing its ICT

infrastructure to streamline operations. It has implemented Wi-Fi across the campus through BSNL broadband and Jio Wi-Fi connections, ensuring all areas, including seminar halls, offices, classrooms, labs, and libraries, are connected.

Technology Enhancements: Over the past five years, the college has systematically upgraded its computers, added desktops to the computer lab, and provided laptops to select staff. Transitioning from dot-matrix to laser printers and incorporating reprographic services has modernized the office environment. Additionally, the acquisition of overhead projectors and laptops has been aimed at enriching the teaching and learning experience.

Technical Proficiency: Recognizing the pivotal role of ICT in education, the college motivates its faculty and support staff to acquire technical computer skills, furthering the institution's educational capabilities

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

122

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8750000

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established a systematic policy for the upkeep and use of its facilities, with specialized committees overseeing the maintenance of its infrastructure. Here's a summary of the key points:

· Maintenance Policy: The college has a committees responsible for the maintenance and utilization of physical and academic resources. Funds are allocated annually for this purpose and are managed under the supervision of monitoring committees.

· Laboratory Care: The department's laboratories are maintained according to a specific policy, with lab technicians and assistants in charge of equipment care.

· Library Facilities: The college boasts two well-stocked libraries, and departmental seminar libraries for postgraduate departments.

· Sports Infrastructure: A sports committee manages the maintenance of sports equipment and the indoor hall, which is equipped for various indoor games like Table-Tennis, Boxing, Wrestling, Weightlifting, and Gym activities.

· ICT and Computer Lab: The labs are well-equipped, and the administrative office is fully computerized, with maintenance and

```
software updates handled by lab assistants. Outsourced agencies
maintain Wi-Fi, projectors, printers, and other technical
equipment.

Classrooms: A dedicated team, including technicians, masons,
plumbers, carpenters, electricians, gardeners, and sweepers, works
diligently to maintain the classrooms and the broader campus
infrastructure.
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File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

971

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

614

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills — **A. All of the above**

File Description	Documents
Link to Institutional website	https://mirzaghalibcollegegaya.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

192

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

192

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student — **A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

185

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Despite the challenges posed by the COVID-19 pandemic, the student council remained active and successfully organized numerous online activities with great enthusiasm. The college boasts a vibrant student council and representatives who actively contribute to various college committees. Elected through a constitution-defined process, the student council enhances the overall educational experience by organizing a diverse range of social, cultural, intellectual, and community service programs. It serves as a vital link between the college administration and students, advocating for student needs and expectations.

Moreover, the student council plays a key role in the holistic development of students, collaborating with the National Service Scheme (NSS) unit to organize donation drives for the welfare of those in need. The council also assists in the admission process for new undergraduate students, facilitating orientation programs and talent contests to integrate newcomers into college life. Additionally, the council commemorates important national and international events, fostering a sense of unity and participation among students.

Through their involvement in various activities, class Representatives hone their leadership skills and exemplify values such as teamwork, commitment, and honesty. They maintain amicable relations between students and college staff, effectively conveying student opinions and suggestions to college authorities.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/10JoLRvfCC MXyQ4BvBGUEJQkCnjk4qroY/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of our institution are instrumental in elevating our alma mater to greater heights, contributing their time, financial support, and affection for their alma mater. Serving as esteemed brand ambassadors, they proudly represent the institution from which they graduated. The college takes immense pride in affiliating itself with alumni who have excelled in their respective fields.

Alumni contribute significantly to the institution across various areas, including fundraising, job placement, career guidance, infrastructure enhancement, mentorship, scholarships, and motivation. They foster emotional bonds with the alma mater, actively participating in social networking and community-building

activities.

Although the registration process for the Alumni Association is ongoing, the college warmly welcomes renowned alumni back to Gaya whenever they visit. Their cooperation and support are invaluable, as they provide guidance for quality improvement, advocate for the institution at the policy level, and assist in organizing national functions on the college campus.

Through their continued engagement and support, our esteemed alumni play an integral role in shaping the future of our institution, leaving a lasting legacy for generations to come.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mirza Ghalib College, established in 1969 as a Deficit Grant Post Graduate Minority College, aligns its operations with directives from UGC, MHRD, the Government of Bihar, and Magadh University. The institution's vision is to elevate the quality of higher education in India through self-assessment and external evaluations, fostering an environment that promotes intellectual prowess, scientific inquiry, environmental awareness, and social responsibility.

Mission: The college's mission is to expand education beyond traditional classrooms, making it accessible to all. It embraces technology-enhanced learning, as evidenced by the installation of smart classes across departments, embodying the principle that

"Knowledge is power" and ensuring inclusivity regardless of caste, color, or creed.

Governance: The college's governance mirrors its vision and mission, with various committees and associations comprising students, faculty, and staff working collaboratively. The Internal Quality Assurance Cell (IQAC) serves as a key decision-making entity, engaging with internal and external stakeholders. Notably, IQAC meetings were held on July 27, 2022, and November 28, 2022, and April 24, 2023 reflecting the inclusive participation of both teaching and non-teaching members. Under IQAC, committees like the Steering Committee, Academic Committee, Research Committee, and Grievance Cell contribute to the institution's continuous improvement, supported by a feedback system

File Description	Documents
Paste link for additional information	https://mirzaghalibcollegegaya.ac.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is committed to a decentralized and participatory management style, ensuring that various stakeholders are involved in its effective operation.

· Decentralization: The college has established a system to distribute authority and maintain autonomy across different roles, promoting a decentralized governance structure. The Governing Body, advised by the Principal, is the apex decision-making entity. Additionally, the IQAC and various NAAC Committees provide guidance for the college's smooth operation and ongoing development. Regular meetings led by the Principal or Professor In-charge with faculty and non-teaching staff foster a sense of belonging and engagement.

· Participative Management: Embracing collective leadership and democratic values, the college involves both teaching and non-teaching staff in its development. This is evident in the operation of various committees, such as the Academic, Examination, and Research and Development Program Committees, which include members from different staff categories. Departments like sports and the library operate with autonomy under respective

committees, with additional committees formed as needed for efficient management.

File Description	Documents
Paste link for additional information	https://mirzaghalibcollegegaya.ac.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college's annual perspective plan outlines strategic initiatives for its advancement:

- **Admission Plan:** The college's website provides comprehensive admission notifications, and a Student Information Center offers guidance throughout the admission process.
- **Curricular Development:** Departments adhere to the university's curriculum, submitting detailed lesson plans and outcome goals as directed by the IQAC.
- **Teaching and Learning Enhancement:** Investment in smart classrooms reflects the college's commitment to delivering high-quality education.
- **Research Incentivization:** The Research and Development Committee monitors research activities, rewarding faculty contributions to foster a robust research culture.
- **Library and ICT Expansion:** The library's transition to a computerized system and the enhancement of ICT infrastructure signify a move towards a more efficient educational environment.
- **Evaluation System:** Departments have established unique internal assessment mechanisms to evaluate student performance effectively.
- **Staff Development:** The college nurtures a supportive environment for staff professional growth, with annual recognition for outstanding contributions.
- **Industry Partnerships:** Collaborations with various industries and associations aim to enrich the experiences of students and staff.

The college is dedicated to fostering a sustainable campus environment through its green initiatives, which are spearheaded by the Department of Biotechnology and Botany. These initiatives include-Tree Planting, Energy Conservation, Waste Management.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/1aWJ5DUH3p W55Mm_DBWYZ23x38k_EiZnt/view?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's management structure is characterized by participatory governance, reflecting democratic values and decentralization:

• Management: The college's management, led by the Professor In-Charge or Principal, is the executive authority on academic matters. Departments are empowered to conduct meetings and manage seminar libraries, maintaining direct communication with the Principal.

• Examination Council: This department oversees internal examinations and assessments, ensuring academic integrity and proper evaluation of student performance.

• Proctorial Board: Working with the Chief Proctor, this board is dedicated to maintaining discipline within the college.

• Account Section: Guided by the Bursar, this section handles all financial matters, ensuring fiscal responsibility and transparency.

• Establishment Section: This section is tasked with keeping records for all teaching and non-teaching staff, contributing to the orderly administration of the college.

• Central Library: The library team, including the Professor In-Charge and the Librarian, ensures the library's efficient operation and its continual updating, supporting the college's academic mission.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://mirzaghalibcollegegaya.ac.in/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has established a comprehensive welfare system to support its staff throughout various life stages:

• Staff Welfare Fund: A fund designed to provide financial aid for medical treatments to both teaching and non-teaching staff, with the possibility of refundable or non-refundable assistance based on the ailment's severity.

• Retirement Benefits: Employees receive retirement benefits, with the amount being one lakh or more, determined by the employee's category.

• Support in Bereavement: In case of an employee's demise during service, the institution extends monetary support to the bereaved family, the amount of which is contingent upon the employee's category.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

06

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution is dedicated to fostering a supportive environment for both teaching and non-teaching staff, aimed at professional growth and ethical performance:

· **Teaching Staff: Teachers are recognized for their academic and programmatic contributions with rewards, duty leaves for academic events, and financial support for professional development.**

· **Non-Teaching Staff: Employees receive awards based on annual evaluations, with a five-point grading scale. Professional efficiency is further enhanced through workshops and training sessions.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college's account department ensures financial transparency and accountability through regular audits:

- **Internal Audits: Conducted periodically as a continuous process, maintaining comprehensive records of receipts, balance sheets, and supporting documents.**
- **External Audits: Performed annually by a qualified Chartered Accountant to review the financial records.**
- **Audit Management: The Bursar, Principal/Prof. In Charge, Secretary, and Governing Body oversee the account section, with a clear process for addressing and resolving audit objections, escalating complex issues to higher authorities when necessary.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has established various committees to ensure the effective mobilization and utilization of funds and resources:

- **Development Committee: Reviews fund mobilization and resource usage.**
- **Purchase Committee: Oversees proper procurement processes.**
- **Health Committee: Monitors campus cleanliness.**
- **Library Committee: Ensures full utilization of library resources.**

These committees, in collaboration with the IQAC, Principal/Professor In Charge, Secretary, and Governing Body, work towards the college's financial and operational efficiency. The Principal/Professor In-Charge periodically provides directives for optimal resource use.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since the Internal Quality Assurance Cell (IQAC) was established at Mirza Ghalib College in February 2017, it has played a crucial role in the comprehensive development of the institution. The IQAC

has been instrumental in embedding quality assurance within the college by regularly reviewing teaching and learning processes, operational structures and methodologies, and learning outcomes. The committee's recommendations to the college management aim to institutionalize these quality assurance measures. Currently, the college is acting on IQAC's advice to foster a research-oriented environment, enhance library resources, upgrade laboratory infrastructure, and establish a consistent online system for student feedback.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Mirza Ghalib College has actively embraced the recommendations of its Internal Quality Assurance Cell (IQAC) to foster a culture of quality in education. Here are some key initiatives:

- Academic Committee: This committee oversees the entire admission process and monitors the teaching and learning procedures to ensure quality education.
- Outcome-Based Learning: The college has implemented outcome-based learning, with each department formulating specific Course Outcomes and Programme Outcomes.
- Research and Development Cell: Established on IQAC's advice, this cell is dedicated to promoting research activities within the college.

Feedback System: The college is developing various methods to gather feedback from students, parents, and teachers, aligning with IQAC's guidelines for continuous improvement.

File Description	Documents
Paste link for additional information	https://mirzaghalibcollegegaya.ac.in/?pg=home
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mirzaghalibcollegegaya.ac.in/img/pdf/ANNUAL%20REPORT-MGC%202022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has established a Gender Sensitization and Women Empowerment cell to address issues related to gender equity and promote the advancement of female staff, including non-teaching personnel, towards higher positions and roles. By fostering a gender-sensitive environment, the cell aims to create equal opportunities for both men and women to realize their full potential.

Furthermore, the cell serves as a platform for open dialogue and discussion on gender-related issues, while also addressing cases of sexual, psychological, emotional, and physical harassment. The college prioritizes the safety and security of its female students by deploying female security guards across the campus and organizing separate classes for male and female students at the undergraduate level. Moreover, female faculty members are encouraged to actively participate in all aspects of college functioning, including academic activities, extracurricular

pursuits, and editorial responsibilities for the college magazine.

To further support the holistic development of female students, the college employs specific methods and tools and invites guest experts to provide counseling aimed at enhancing confidence and instilling moral and ethical values. These efforts aim to facilitate greater female participation in the developmental processes and to assess the effectiveness of planned activities in advancing gender equality.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/10jSaKGu-kp8-7jR07OE6f-fCA9vh6UpK/view?usp=sharing
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/19bq-YYQ9P1WWXqLAqxm-bkugCzwOMUl0/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college upholds cleanliness and hygiene through a comprehensive waste management system, including segregation and collection of solid waste using designated dustbins across the premises. The NSS unit actively participates in campus cleanliness campaigns and environmental awareness programs in collaboration with departments such as Botany, Zoology, and Biotechnology. Garbage collection by the Gaya Municipal Corporation occurs daily

for disposal, treatment, and recycling.

For liquid waste, the college maintains a well-planned drainage system, overseen by the building and construction department. Biomedical and electronic waste are managed responsibly, with regular awareness programs conducted for students. Paper recycling initiatives are in place, and hazardous chemical and radioactive waste are managed through removal of carrot grass and a buy-back system for old batteries.

The Swachh Campus Programme organizes awareness activities, rallies, and street plays to promote eco-friendliness. The college demonstrates a strong commitment to waste management at every stage, from collection to recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic	A. Any 4 or All of the above

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Aligned with the Constitutional principles of inclusivity, tolerance, and justice, the College undertakes various initiatives to foster an inclusive environment. It upholds neutrality and fairness towards all cultural and religious groups, ensuring that teaching methodologies and examples are inclusive and non-discriminatory based on factors like gender, religion, caste, or place of residence. The College enthusiastically celebrates national holidays and cultural festivals such as Holi, Eid, and Dashehra, promoting values of national unity, communal harmony, and cultural diversity.

Departments organize events like Teachers' Day and Freshers' Day to encourage participation from diverse socio-economic backgrounds, fostering community unity, gender inclusion, and tolerance. Embracing communal and cultural differences, the College aims to instill these values among students and staff. Additionally, it observes occasions like Yoga Day, Women's Day, and Human Rights Day to promote constitutional and human values.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As the supreme law of the land, the Constitution guides all administrative and academic endeavors of the College. Upholding Constitutional values and obligations, the College commemorates Republic Day and Independence Day annually with fervor, beginning with flag hoisting and recitation of the Preamble. Theme-based lectures and expert talks sensitize students and staff to various Constitutional aspects, fostering law-abiding citizenship.

The institution emphasizes Constitutional values, rights, duties, and responsibilities, striving to cultivate informed and responsible citizens through both curricular and extracurricular activities. The Department of Political Science actively enhances students' understanding of Constitution's Articles and Directive Principles. Additionally, the College website features news updates on significant national occasions, accompanied by essays and resources for deeper insights into Constitutional values and ethos.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1xnZ5hdVerhPAYcwBCUFltoBFtdYD6GfH/view?usp=sharing
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution hosts national and international commemorative events and festivals to instill values of nationalism and patriotism among the Indian populace. Celebrating these occasions with vigor, the institution pays homage to esteemed national leaders and promotes messages of unity in diversity, equality, communal harmony, gender justice, and law-abiding citizenship. Republic Day, Independence Day, Gandhi Jayanti,Martyr's Day,Sadbhavana Diwas,Voters Day,Online Quiz on 153rd Birth Anniversary of Mahatma Gandhi on October 2, 2022, Online Periodic Lecture Programme on Bhagvad Gita's & Quran's Philosophical aspects on Social Responsibility has been organized by the department of Philosophy on September 1, 2023. Speaker was Dr. Prashant Shukla, Dept. of Philosophy, Lucknow University and Prof. Latif Hussain S. Kazmi, Dept. of Philosophy, Aligarh Muslim University.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice Number 1: UDAAN: Free-ship and Half-ship Program

The Free-ship program is designed to support students who demonstrate exceptional academic performance, financial need, or both. Eligible students may receive full or partial tuition waivers, allowing them to pursue their education without the burden of tuition fees. The criteria for qualification and the application process are typically outlined by the college administration.

The Half-ship program provides partial financial assistance to deserving students. Under this program, eligible students receive a partial waiver of tuition fees, covering a significant portion of their educational expenses. Like the Free-ship program, the Half-ship program aims to make education accessible to a wider range of students. Students who qualify for the Half-ship program can focus on their studies while benefiting from reduced financial obligations.

Best Practice No. 2: Punctuality and Discipline

Punctuality and discipline are cornerstone values at Mirza Ghalib College, setting it apart as a beacon of excellence. Embraced as best practices, these virtues foster a culture of responsibility, respect, and efficiency among students and staff alike. With a steadfast commitment to timeliness and order, Mirza Ghalib College cultivates an environment conducive to academic achievement and personal growth.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/file/d/1JKPdcPbp6 frcfBUt3uJXW1tKJxY2WcFA/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/1RG8G7jsPT d68WJ7Z9ttvM3zlf64egqLd/view?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college's primary vision is to cultivate a knowledgeable society, achieved through the transfer of knowledge to the younger generation via various educational courses. A key focus is placed

on prioritizing the education of female students. The institution consciously promotes ideals of national integration, secularism, scientific outlook, and a cosmopolitan and humanistic approach to life. Maintaining a national character, students are selected from diverse socioeconomic backgrounds, with provisions for scholarships for disadvantaged groups. Admissions are solely based on merit lists compiled by the college.

To keep pace with rapid technological advancements, consistent efforts are made to enhance the technical skills of students, faculty, and non-teaching staff. Innovative teaching and learning methods, including audio-visual aids and digital tools like PowerPoint and Excel, are employed by faculty members during lectures. Faculty members actively participate in conferences, workshops, and refresher courses to enhance their skills and knowledge. They also contribute regularly to academic publications in national and international journals, books, and magazines.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

In regard to promote and impart quality education in society, college has come up with various initiatives and e-governance solutions. To make the college paper free and in line with Digital and Cashless India, the College is keen to develop its IT labs and implementation of e-governance in all the administrative and academic sections. The college has planned to upgrade its academic administration. Time to time, different committees of the colleges are reshuffled so that there is always the transmission of new ideas. The college is also planning to sign MoUs with other colleges and university to develop its teaching learning centre and also to facilitate student and faculty exchange. The college is also planning to introduce new courses such as B.Ed and L.L.B and even several certificate courses (one year/or six month duration) in the near future. The college is adding to its already well developed infrastructure a new 3-storied building in the coming months.